

**MEETING MINUTES**  
**Special Meeting of Date August 1, 2016**

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**1) Call to Order**

A special meeting of the Airport Advisory Commission of the City of Hollister was called to order by Chairman Deane Judd on August 1, 2016, at 3:00 p.m. in the Airport Office Conference room at the Hollister Airport.

**2) Pledge of Allegiance**

Recited.

**3) Roll Call:** Roll was answered as follows::

**Present:** Chairman Deane Judd, Commissioners Robert Scattini, Gordon Machado, Fred Meyer, Jose Martinez, and Marge Sunzeri, and Executive Secretary Mike Chambless.

**Absent:** Commissioner Steve Huston (excused due to a business conflict).

**4) Verification of Agenda Posting**

The Agenda for the Airport Advisory Commission of the City of Hollister Special meeting of August 1st was posted on the bulletin board at City Hall on July 27 at 10:00am per Government Code Section 54954.6

**5) Public Input**

- a) Ruth Erickson announced that the Hollister Airmen's Association won 2nd place in the recent horse show parade using the airport's orange display aircraft on their float. She also announced the HAA currently has an historical display at the County Public Library.

**6) New Business**

Ground Lease - Zee Aero

Airport Director Chambless presented and discussed a ground lease expected to be entered in to with Zee Aero. Director Chambless noted that Zee Aero has been leasing the space adjacent to the airport office and has proven to be an outstanding tenant. The new ground lease is for property on the west side of the airport adjacent to taxiway C and across the ramp from T-hangars 27, 28, and 29. The leased property amounts to nearly an acre, and the development will consist of a 14,000 sq ft hangar, a 9943 sq ft parking lot, and a 16,411 sq ft ramp connecting to taxiway C. The lease is for a term of 34 years. Initial rent is \$2940/month and will increase to \$5848.58/month after 2 years or when construction is concluded, whichever comes first. A CPI escalator is included in the lease.

Commissioner Machado moved for the Commission to recommend to the City Council to accept this new lease. Commissioner Scattini seconded the motion. Motion carried 6-0.

**11) Next Meeting Date:** August 24, 2016 at City Hall

**12) Adjournment**

There being no further business, Commissioner Scattini moved the meeting be adjourned. The motion was seconded by Commissioner Martinez. The motion passed 6-0 and the meeting was adjourned at 3:22 p.m.

Respectfully Submitted,

Mike Chambless, Executive Secretary